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Cancellation Policy/No Show Policy for All Appointments

Cancellation/No Show Policy for Doctor Appointment

We understand that there are times when you must miss an appointment due to emergencies or obligations for work or family. However, when you do not call to cancel an appointment, you may be preventing another patient from getting much needed treatment. Conversely, the situation may arise where another patient failed to cancel and we are unable to schedule you for a visit, due to a seemingly "full" appointment book.

If an appointment is not cancelled at least 24 hours in advance you will be charged a twenty-five dollar (\$25) fee: this will not be covered by your insurance company.

Cancellation/No Show Policy for New Patients

Due to the large block of time needed for new patients, last minute cancellations can cause problems and added expenses for the office.

If appointments are not cancelled at least 24 hours in advance you will be charged a fifty dollar (\$50) fee: this will not be covered by your insurance company.

Account Balances

We will require that patients with self-pay balances do pay their account balances to zero prior to receiving further services by our practice.

Patients who have questions about their bills may call and ask to speak to the office manager with whom they can review their account and address their concerns.

Print Patient Name

Patient Signature

Date